

## Standby Tour Offer - Harbour Air

Effective immediately, Harbour Air is pleased to offer Air Canada an Interline Partner Airline of Harbour Air and referenced as "Partner Airline" below, the opportunity for standby listing on our Classic Panorama Scenic Tours departing from Vancouver Harbour (CXH) and Victoria Harbour (YWH). Please see details below:

### 1. Standby Offer

Harbour Air agrees to offer Eligible Employees of the Partner Airline the opportunity to list Standby for the following Scenic Tour Flights:

- Vancouver Classic Panorama
- Victoria Classic Panorama

The fare is **CAD\$50/person** plus any applicable taxes and fees including terminal fees, fuel surcharges, sustainability fees and any extra baggage fees.

20 lbs of baggage is included in the fare. Additional baggage is subject to a fee of **CAD\$3/lbs**. Note that all baggage travels on a space-available basis.

Each Eligible Employee can bring ONE additional traveller for the same fare of \$50/person plus applicable taxes and fees. The Eligible Employee MUST travel with the additional traveller.

# 2. Eligible Employees

Eligible Employees of Partnered Airlines are those who are employed by the airline and eligible for interline benefits. Any decisions regarding eligibility should be directed to the Staff Travel Department at the Partner Airline.

#### 3. Booking Methodology

Eligible Employees may list by filling out the <u>Harbour Air Interline Partner Standby Tour Request Form</u>. When listed, Eligible Employees will receive a confirmation email. Please list at least 72 hours in advance. Requests made within 72 hours will be accommodated on a best-efforts basis. Note that Eligible Employees will only be able to list for ONE scenic tour on any given day.

Eligible Employees may also list in the terminal. Please note that operations involving confirmed passengers will take precedence over listing standby passengers.



# 4. Changes and Cancellations to Standby Bookings

Changes and cancellations to standby bookings can be made ahead of the flight by emailing **reservation@harbourair.com**. Eligible Employees are encouraged to submit changes at least 72 hours in advance. Changes can also be made in the terminal day-of departure.

## 5. Confirming the Flight Day-Of

Eligible Employees who have listed standby can be confirmed on tours day-of. To be confirmed, Eligible employees are required to provide a valid company-issued identification. The Eligible Employee and any additional traveller must also provide valid government-issued photo identification, or two pieces of government-issued identification without a photograph. Once confirmed, Eligible Employees must pay the fare and applicable taxes and fees in the terminal. For fulsome information on check-in processes, please direct staff to Harbour Air Booking Conditions.

#### 6. Conduct of Eligible Employees

Eligible Employee and any additional traveller must conduct themselves in a manner consistent with expectations of Interline Travel. Eligible employee and additional traveller may be refused travel for inappropriate behaviour.

#### 7. Termination

Harbour Air may terminate the arrangement at any time by notifying the Partner Airline.